

Minutes for ACCU Committee meeting

19th November 2016, London

Meeting started at 14:30.

1. Attending

Matthew Jones (remotely), Nigel Lester (remotely), Ralph McArdell, Malcolm Noyes (remotely), Robert Pauer (remotely), Bob Schmidt (remotely), Roger Orr

Apologies for absence

None

2. Minutes from last meetings

The minutes of the meeting on 17th September were approved.

3. Actions in progress from previous meeting

Actions from previous meetings:

46. *Bob to consider incentives for editing/writing Overload/CVu articles for the next meeting.* The committee discussed some further options; Bob will write to potential beneficiaries and ask for comments.

66. *Malcolm to ask Martin to update list of committee members.* Ongoing.

67. *Nigel to add newcolumn to 'local groups' page with 'primary contact'.* Ongoing.

68. *Malcolm to ask Asti to elaborate on how we may be able help with book reviews.* Ongoing.

69. *Matt - Send letter to members who are not paying the correct amount asking them to change.*

70. *Rob to remind Jim Hague to reclaim web site costs* Not sure if this is still necessary - Malcolm to check with Jim?

71. *Roger - Note link between isocpp.org and accu.org.* Roger is trying to find the right person to talk to - ongoing,

72. *Nigel to create "Join ACCU" image so that we can add it to the website as a clickable link.*

73. *Malcolm to look into whether we can have more than 1 person access Election Buddy.*

74. *Bob - Draft procedure for violations of Code of Conduct/Diversity Statement created.* Has been reviewed and perhaps should emphasise contacting police and should have a 'checklist' that committee members can carry to refer to. Needs to be aligned with Code of Conduct for conference so that we have consistent policy for conference and local groups.

Actions added by this meeting:

1. Roger - suggest to Russel that the Code of Conduct should be more prominent - perhaps moved to the main site?
2. All - review conference Code of Conduct.
3. Roger - raise with conference committee the concept of different lanyards for different roles (e.g. people who have contributed, 'people to go to if they have a problem').
4. Nigel - request slot for ACCU session (separate to AGM) at conference.
5. Roger/Nigel - follow up Roger's contact for Bay Area group.
6. Bob - write description of role of auditor and pass to Rob.

4. Reports

4.1 Advertising

No report.

4.2 Conference

Report by Roger Orr:

Conference website has had some initial problems but these should now be resolved. Conference committee have review access to submissions (deadline extended to 2nd Dec). Hoping to announce keynote speakers this week. Nigel to request slot for ACCU

4.3 Local Groups

Report from Nigel Lester:

- Since last Committee meeting the Local Groups Meetup membership has grown by 5% to 3.4k members. This represents a year on year increase of approximately 1.2k members or 50% (stats).
- All the existing groups are running meetups except ACCU Greece which seems dormant.
- Not aware of any new groups forming. Not had the cycles to focus on this.
- Polled the local groups for any requests for committee. Nothing was raised.
- The most active is the ACCU Bay Area who have already run 3 separate meetings this month as they rotate meetings around the various locations in the bay area.
- ACCU Member (Oxford) Robin Williams is travelling to California and has offered to speak at one of the Bay Area sessions. This is a great opportunity to build relationships and is a fantastic initiative by Robin, and I thank him very much for doing this.
- This month Phil Nash is touring all UK groups (London, Oxford & Bristol) and interestingly presenting the same topic of "Functional C++ for Fun & Profit" to all. When Oxford were polled as to which Phil Nash talk they wanted, this was the clear winner.
- Phil Nash is the Developer Advocate for JetBrains. JetBrains are providing sponsorship for his local group talks (London, Oxford & Bristol) in the form of raffling away end user licenses for their products (and other goodies). It seems that Oxford is entitled to give one license away a month. JetBrains asked in return:
 - "to mention JetBrains at the meetup web page (if any) and introduce us as sponsors to the meetup attendees prior to raffling the licenses"; and
 - that "We [JetBrains] can share the list of user groups we support this way publicly."
- There are still some mechanics to sort out regarding email lists etc. for distributing JetBrains' licenses.
- In ACCU Oxford I wanted to re-invigorate the ACCU Oxford/OxAM Eminent Speaker Program which is where we create special events with big name speakers in conjunction with Oxford Asset Management (OxAM). ACCU Member Robin Williams volunteered to assist with Special Events and has arranged the next session for Jan 2017. A suitably eminent Roger Orr has accepted an invite to present at this session. Robin's help here is much appreciated.
- Now we are out of safe mode, there are 3 key tasks to work on:
 - formally agreeing the "How do I create an ACCU Local Group";
 - formally agreeing the "Local Group Funding"; &
 - developing a local group affiliation process.
- Now it is time to switch into supporting/promoting the ACCU 2017 conference mode. Recommend to include again a message to conference speakers about considering a dry run with a local group. I will ask the local groups to reserve some slots for dry runs and to promote the conference.

Other notes: Ralph has procedure to redeem JetBrains raffle prizes. London have plenty of speakers for next year (*Ed. famous last words!*).

4.4 Membership

Report from Matt Jones:

Nothing much to report this time.

Membership numbers are ticking along basically flat for the last year:

https://docs.google.com/spreadsheets/d/1_DBWE4ya54atjshEMzA4qdWEa-bagJvc4A36u_YOpQ/edit

I contacted Parchments, who produce our magazines, and got some rough figures for magazine costs. In summary, it costs us about £2 to "give away" a magazine to a UK recipient, or £2.70 EU, £3 R.o.W.

"Thank you for your email here are your answers, I have based it on the number of pages for last times Overload 32pp plus cover.

1000 copies set up charge is £52.50 the printing of a 1000 copies will be £1146.60 this makes each copy £1.14, if To post individual one inland the cost is 89p, European Postage £1.49 plus vat, Rest of the World £1.76"

The committee agreed to buy 300 additional copies of a sample magazine for marketing at Confoo conference (up to £500 approved - any more to be approved by committee on reflector).

Membership system; Matt to collate benefits of moving to CVent and how it would link with our system (e.g. can email reminders to members to attend conference, possibly capture auto-membership). Once again it was noted that many companies cannot use the membership discount offered for conference as this is not considered a capital expense.

4.5 Treasurer

Report from Rob Pauer:

Position remains favourable.

No unusual transactions since our last meeting.

Anyone with any outstanding expenses for 2016 should submit them to me with receipts as soon as possible

4.6 Publicity

No report (no publicity officer)

4.7 Standards

No report.

4.8 Website

Report from Martin Moene"

- Added ACCU 2017 conference logo next to ACCU logo.
 - 66. Malcolm to ask Martin to update list of committee members.* Ongoing.
e-mail Malcolm 20 Sep 2016. Updated
<https://accu.org/index.php/aboutus/officers> and
<https://accu.org/index.php/members/committee> (last update 30 Sep 2016).
 - 72. Nigel to create "Join ACCU" image so that we can add it to the website as a clickable link.
I've created and added a "Join" button in the column at the right (13 Nov 2016). Feedback welcome.
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4.9 Mentored developers

No report.

4.10 Social Media

No report.

4.11 Publications

Report from Roger Orr:

Fran and Steve will send out survey for best article of 2016.

5. Any other business

5.1 Were the conditions for a quorum at the SGM met?

There was some discussion about how to interpret the constitution; the view of the committee at the time was that the only things that could be decided at the SGM were items that would be voted on using electronic voting (which clearly did have sufficient numbers), however a strict interpretation of the constitution (7.8) suggests that there the meeting should have had a quorum of 10 voting members. There was also some discussion about what it means for voting members to be 'present' at the meeting (Hangouts, phone-ins, chat are all possibilities). Malcolm's view is that the constitution does not need changing as it is now clear for any future SGMs that 10 members should be present and SGMs are rare (AGMs generally have well above the quorum as they are held at the conference venue). The 10 members limit should not be hard to achieve and is beneficial as a check on the committee.

Chair will consider this for future meeting.

5.2 Computing in Schools

Chair has been asked (by Russel Winder) to consider what we can do to support computing in schools. See also <http://www.computingschool.org.uk>.

5.3 Membership categories

Raised by Bob. Should we make it explicit that the committee can offer sub-classes of membership as required? Yes we should clarify these options on the web site.

6. Date of next meeting

The date of the next committee meeting will (provisionally) be Sunday 22nd January 2016 @ 2:30 UK local time, physically at Roger's house (35 Kitto Road, SE14 5TW).