

Minutes for ACCU Committee meeting

July 12, via Google Meet

Meeting started at 14.50 on (after audibility problems on Jitsi).

1. Attending

Roger Orr, Patrick Martin, Ralph McArdeell, Adeel Nadeem, Matthew Jones, Bob Schmidt, Geoff Daniels, Jim Hague, Robin Williams

Apologies for absence

Guy Davidson, Felix Petriconi, Robert Pauer

2. Minutes from last meetings

Confirmed.

3. Actions in progress from previous meeting

Note: the Google Sheet for actions is here:

https://docs.google.com/spreadsheets/d/1RMTorasYR_A94VBjv-Dn6ghhTVWLbW0w1ekhN994qFI

Actions from previous meetings:

Action item	Action
122	Bob: update the very old advertising card
140	Phil to write up and pass round his suggestions for local group affiliations
143	All: suggestions to define some central storage solution for ACCU documents. etc. consider GDPR
144	Roger: to investigate the implications on web based publications of receiving a takedown notice and ACCU's liability
146	Phil: Local groups: propose to add "affiliated groups" section underneath - Phil to send details to Bob
147	Felix: to forward on this years' paper author details where granted to Jim Roper
153	Rob: to investigate setting up the safety account for the Paypal payments
154	Bob: proposal to merge "Social media" with "Publicity" role - discuss with Adeel
155	Roger: suggestion inquire with Parchments to use non-plastic packaging for the ACCU magazines
156	Matt: Question: can corporate accounts get a list of emails?
157	Matt: to start a Google Doc for ACCU publicity purposes
158	Adeel: to propose something related to social media usage / accounts

159	Matt: to make Adeel an admin of the ACCU LinkedIn account
160	Roger: to make Adeel an admin of the ACCU Facebook group
161	Patrick: arrange the SGM and election for the secretary, allowing for nomination and election of chair

122: Re-assigned to Patrick Martin.

140: No report.

143: New website has appropriately-controlled access for documents. Also need to handle invoices, etc. Need to consider storage options, e.g. DropBox, GitHub, self-hosted. Suggestion that treasurer@accu.org and secretary@accu.org will set up accounts on DropBox and distribute access details as appropriate.

144: Irrevocable licence already required. Expected that editorial review would pick up most issues prior to publication. Errata are covered. Closed.

146: No report.

147: No report. Roger will e-mail Felix to enquire.

153: Re-assigned to Patrick Martin.

154: Agreed that makes sense and actioned. Closed.

155: No report.

156: Open.

157: In progress.

158: Adeel shared plan with committee, updated LinkedIn groups linked to ACCU. Bob can help with images from old website, suggested contacting Julie at Archer Yates.

159: Closed.

160: Closed.

161: Re-assigned to Robin Williams, need to distribute motions in next couple of days. Warn Matthew Jones in time to update accu-announce.

Actions added by this meeting:

Action item	Action
162	Adeel/Bob: Investigate Twitter and Buffer accounts
163	Adeel to find speakers for online "local" talks, contact Ralph/Phil about arrangements

4. Reports

4.1 Advertising

No report

4.2 Conference

Felix: I agreed with Julie Archer that we start a call for papers in October for the next conference in next spring. Julie thinks currently that this might become either be a conference with on site attendees and offsite ones or as we had it in the past with only onsite attendees. This depends very much on how the COVID-19 situations evolves in the next year. All previous keynote speakers have agreed to speak next year.

4.3 Local Groups

Will investigate setting up meetings on REMO platform while access is available. Adeel will look for possible speakers; could also possibly go back to Chris Oldwood talk. Phil to investigate ongoing platform arrangements.

4.4 Membership

Matthew: Membership numbers are slowly going down :

https://docs.google.com/spreadsheets/d/1_DBWE4ya54atjshuEMzA4qdWEa-bagJvc4A36u_YOpO/edit

Due to lockdown magazines aren't getting delivered to some members so there's a bit of extra work resending the returns to home addresses and so on.

We've missed a few bank statements due to the treasurer hand over, but checking last year, it's a very quiet period so I don't think we've missed many (or, even, any?) standing order renewals.

Apart from that, business as usual.

4.5 Treasurer

Patrick: Trying to track down bank statements; payments made to Parchment and ongoing contract; Meet worked OK for this meeting, so will drop Zoom subscription. Old files to be received from Rob Pauer. QBS enquired about pricing, sent back same details as last year. New website has less ad slots.

4.6 Publicity & Social Media

Adeel: Spreading the word with contacts, bringing together ACCU Group Social Media accounts (LinkedIn etc.). Bullet point list, updated website and online local events will be useful for future memberships

4.7 Standards

Guy is providing updates as CVu articles.

4.8 Website

Jim: Before today's meeting, committee members if they have time might like to take a look at <https://newsite.accu.org> Bob and (to a lesser extent) and I have a little surprise for you...

Bob: New site covers all material accessible from existing website (but not additional blogs etc.)

Member access currently needs to be provided by hand-coded framework within existing website, implemented on PHP5. Jim & Bob to liaise with Matthew about member-access protocol directly on new website. Member access requirements of new static website is less complex than old website. Fiddly handling membership, but third party solutions appear expensive.

New website is on ACCU git repository on ACCU server, members-only material will be stored separately. Workflow for updates is now via text files committed to git, rather than via opaque SQL DB. Will consider merging conference website back in, as conference-specific material now handled by Archer-Yates.

General agreement that new website format is excellent, and should go ahead as convenient; need to investigate mechanisms for managing membership.

4.9 Publications

Still difficult to find articles, so using existing blogs etc. Possible write-up of new website infrastructure for CVu (Bob/Jim).

Last CVu files still pending due to website update.

5. Any other business

5.1 Mailing lists (stale/moderators)

Jim Hague:

I've just had a request from Chris O'Dell to remove her as admin of a group of ACCU mailing lists. Specifically,

<https://lists.accu.org/mailman/admin/db/accu-mentored-patterns>

<https://lists.accu.org/mailman/admindb/accu-mentored-grails>

<https://lists.accu.org/mailman/admindb/accu-mentored-ejava>

<https://lists.accu.org/mailman/admindb/accu-mentored-python>

<https://lists.accu.org/mailman/admindb/accu-study-thinking>

These have all been dormant now for 5-12 years, and so only generate bounce/spam notifications for the lucky admins.

Other lists are also similarly moribund. Last post dates:

Accu-mentored-compwriter 2011-05

Accu-mentored-functional 2009-08

Accu-mentored-growing 2011-06

Accu-mentored-javascript 2013-03

Accu-mentored-wewlc 2012-11

Accu-website 2014-04

Can I suggest we add an agenda item for the next committee meeting to consider deleting them all?

Committee: suggest retaining accu-website list for discussion of new website, otherwise agreed to mothball them.

Robin Williams:

I get moderation e-mails sent to me via secretary@accu.org which I can't do anything about.

Can we review who the list moderators should be?

5.2 Welcome to Geoff!

6. Date of next meeting

The date of the next committee meeting will (provisionally) be September 13th @ 2:30 BST, via Google Meet. Will organize SGM on August 15th.