Minutes for ACCU Committee meeting 2023-08-06, via Jitsi

Meeting started at 14:36 BST

1. Attending

Geoff, Ralph, Bob, Jim, Felix, Patrick, Stefan

Apologies for absence

Guy,

MIA: Adeel, Matt, Roger

2. Minutes from last meetings

The committee approved the minutes of the previous meeting.

3. Actions in progress

Note: the Google Sheet for actions is here:

https://docs.google.com/spreadsheets/d/1RMTorasYR_A94VBjv-Dn6ghhTVWLbW0w1ekhN994qFI

206: No updates

213: No progress

222: Completed.

Actions from previous meetings:

Not discussed

Actions added by this meeting:

223: Patrick - Summerise costs of postage

224: Patrick - Keeping end of year finances spreadsheet up to date per meeting.

4. Reports

4.1 Advertising

Nothing.

4.2 Conference

Nothing not in the AOB.

4.3 Local Groups

Nothing

4.4 Membership

Nothing

4.5 Treasurer

Patrick: Alison's standing order has been updated.

Patrick: Nothing from HMRC regarding tax status.

Patrick: Jim Roper has been pushing some proposals for the conference.

Patrick: Would like to know what the full service Shaved Yaks will provide to help answer Jim.

Bob: Question on estimated expenses over time leading to a large deficit. Looking at the numbers there's a question on how many years we can survive before becoming insolvent. Suggestion that we should quickly review the books every other month / every committee meeting.

Patrick: Will check his figures for Bob's question on our financial runway.

Ralph: Should we increase the cost of our subscription costs to match our increased costs?

Patrick: Given that the conference is (ideally) net zero, our membership costs need to cover magazine costs, and insurances.

Geoff: Are current overseas magazine shipments charged at the same rate? -- Yes, this could be changed.

Jim: We could also reduce the speed of overseas postage. -- This could also be changed.

4.6 Publicity & Social Media

Nothing

4.7 Standards

Nothing

4.8 Website

Jim: Nothing particular to report on the hosting front. Yet to start on hosting changeover. Prepping improvements in payment processes with Patrick.

Bob: IP addresses are PII. So this has meant lots of website changes to avoid pulling in fonts from google along with other changes like the cookie prompt.

Bob: It might be that we're supposed to log cookie decisions, but we can't log them without logging clients IP's which are PII… Currently we're not doing this. There's a question whether apache's logs (which contain IP addresses) are allowed. Youtube thumbnails and book review thumbnails have been put behind privacy acceptance.

Bob: Question on whether we should list all cookies we use on the cookie policy. General consensus was that we don't need to.

Bob: According to an Italian court you have to serve something even should a user refuse cookies.

Bob: 2023 youtube videos of the conference are being added to the website.

Patrick: Can we log hashes of IPs

4.9 Publications

Nothing

5. Any other business

5.1 Formal agreement to work with Shaved Yaks for ACCU Conference 2024.

Options are the less formal hand-shake agreement, or to use the new limited company to form agreements.

- Unanimous approval to both work with Shaved Yaks and to use the limited company to form the agreement.

5.2 Decide the primary contact with Phil / Shaved Yaks

Suggestion is the conference chair, in this case Felix.

- Felix: Suggests a reserve person in the program committee as a backup should Felix be AWOL.
- Felix: Could be a good opportunity to train the next chair too.

5.3 Evaluate contract terms for the contact with Shaved Yaks

- Previously ACCU received:
    - Fixed payment per attendee
    - Money from the tutorials
    - T-Shirt sales.
- Future ideas for negotiation:
    - These ideas are not set in stone, but to be discussed with Shaved Yaks
    - Profit / Loss share at 10% up to a fixed amount of £5000
    - Stipulate the minimum requirement for AV setup.
        - ?
    - Clarify ownership of videos.
        - ACCU should own them.
    - Merchandising - T-Shirts at conferences (Also Jim Roper's store for all year)?
        - Suggestion is that ACCU will supply designs, these will be available on the ACCU webstore. These designs can be sold at the conference by the organiser at their own cost to generate profits (although overall profits from the conference will be subject to the 10%, £5000 suggestion)
    - Formal CoC - who supplies?
        - This should be discussed with Shaved Yaks, we would like it not to be managed by members of our community.
        - Suggestion from Felix is to use the external board that has been setup by Cpp-Con. This will probably have an associated cost.
        - Suggestion that any fallout from the previous conference be handled by the external body.
    - Should Felix hold power over some budget for the conference?

5.4 SGM:10th of September 2023

- Announcement 56 days before the meeting date:.   16th of July   ✔
- Proposal: received by Secretary: 6th August   ✔

- Draft Agenda: 28 days before the GM: 13th August ⏳
- Agenda Freeze: 21 days before the GM: 20th August ⏳
- Voting Opens: 14 days before the GM: 27th August ⏳

6. Date of next meeting

The date of the next committee meeting will be 2023-SEP-10 @ 14:30 (BST), via Jitsi.