Minutes for ACCU Committee meeting 2023-09-10, via Jitsi

Meeting started at 13:40 UTC (14:40 BST) and ended at 15:00 UTC (16:00 BST).

1. Attending

Bob Schmidt, Geoff Daniels, Jim Hague. Matt Jones, Patrick Martin, Ralph McArdell, Roger Orr, and Stefan Hagen (invited).

Apologies for absence

Adeel Nadeem and Guy Davidson.

2. Minutes from last meetings

The committee approved the minutes of the previous meeting

3. Actions in progress

Note: the Google Sheet for actions is here:

https://docs.google.com/spreadsheets/d/1RMTorasYR_A94VBjv-Dn6ghhTVWLbW0w1ekhN994qFI

Actions from previous meetings:

195   Ongoing
206   Ongoing
209   Ongoing
213   Ongoing
217   Ongoing
219   Ongoing
221   Ongoing
223   Complete
*   Patrick created a spreadsheet and walked everyone through the increased postage costs.*
*   All: Discuss membership fees in relation to the publication and postage costs. Bob: Should we put the Overload journal behind a paywall (it is 4 times more often requested than the CVu journal). Patrick: Asks why people get to know and join ACCU (as well as stick with ACCU) - maybe that relates to the freely available Overload journal? All: Compare possible alternative options.*
224   Ongoing

Actions added by this meeting:

225   Matt - Come up with some ideas for membership tiers and their costs.
226   Patrick - Query cost of sending CVu and Overload together every two months

4. Reports

4.1 Advertising

Appears to be some money coming in from youtube adverts, otherwise no news.

4.2 Conference

Phil/ShavedYaks have the contact details of our contact at the venue.
`ACCUConferenceHoldings Ltd` is set up and ready to be used.
Hopefully soon be able to announce dates, once we get a contract signed.

Bob: Proposal (Patrick seconds adding strict processes) to add a process for speakers who have previously pulled out with late notice?
Question from Jim on how we figure out if people were misled, there was limited information and we will hopefully handle CoC issues better in the future. Ideally via utilizing a specialist.

4.3 Local Groups

No news.

4.4 Membership

Issues with worldpay not forwarding payments.
Geoff: Query to Bob, what would be the work to replace them? Worth investigating Stripe / Paypal / Others? Probably yes, potentially for the new website.

4.5 Treasurer

Reviewed spreadsheet for current status of funds. Otherwise no news.
Questions on how we manage merchandise? All to have a think about this before we need to create something for the conference.

4.6 Publicity & Social Media

No news.

4.7 Standards

Roger: We're in a gap between meetings at the moment.

4.8 Website

Jim: No hosting transition updates yet.
Bob: Latest CVu is live and ePubs are still being generated.

4.9 Publications

Roger: As always tight on content.
Bob: Need to update the masthead to replace secretaries Robin → Stefan.

5. Any other business

None.

6. Date of next meeting

The date of the next committee meeting will (provisionally) be 2023-11-19 @ 14:30 UTC (14:30 BT), via Jitsi.